

# Scrutiny Work Programme



Listening Learning Leading

**indicative scrutiny work to be undertaken 3 NOVEMBER 2014 - 30 NOVEMBER 2015**

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out an indicative schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. The meeting dates are shown below beside the items to be considered.

## **How do I make contact?**

Each entry in the work programme indicates the names of all the relevant people to contact about that particular item. The telephone numbers for the relevant officers are listed in the individual entries. The contact details for the Cabinet members are available on the Council's website or by telephoning the Council offices on 01491 823000.

## **How do I get copies of agenda papers and other relevant documents?**

The agenda papers for committee meetings and other relevant documents are available five working days before the meeting on the Council's website [www.southoxon.gov.uk](http://www.southoxon.gov.uk). Alternatively you can contact Susan Harbour, Democratic Services Team Leader, Legal and Democratic Services, South Oxfordshire District Council, Council Offices, Crowmarsh Gifford, Wallingford, Oxon, OX10 8HQ, email [susan.harbour@southandvale.gov.uk](mailto:susan.harbour@southandvale.gov.uk). On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

## **How to make representations to the committee**

Members of the public wishing to address a meeting on an issue on the agenda should notify the Head of Legal and Democratic Services by noon on the day before the meeting. Please contact Susan Harbour.

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Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
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<b>IT Procurement Project</b>	Scrutiny Committee 21 Oct 2014	Mr Andrew Down Tel: 01491 823939 andrew.down@@southoxfordshire.gov.uk	Ms Lynn Lloyd, Cabinet member for IT and technical services	Exempt?		
<b>Welfare Reform Act and economic downturn</b>	Scrutiny Committee 21 Oct 2014		Mrs Anna Badcock, Cabinet member for health and housing	<p><b>Purpose:</b> to consider the impact of welfare reforms and the economic situation on vulnerable residents; and to consider how this council can help mitigate any adverse impacts.</p> <p>This item was considered by the scrutiny committee in November 2013.</p> <p>Exempt?</p>	The committee will hear evidence of the impact of reforms to in- and out of- work benefits including housing benefit, the council's council tax benefit scheme, and the social rented sector. It will make recommendations to council officers and Cabinet members where the council can use its powers to reduce the adverse impact on residents.	Invited: Cabinet member(s) Citizens' Advice Bureau SOHA Revenues and benefits client manager

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<b>Burial ground provision in the district - review</b>	Scrutiny Committee 2 Dec 2014	Mr Chris Tyson Tel: 01491 823125 chris.tyson@southandvale.gov.uk		<p>June 2014 To scope a review into burial ground provision in the district and specifically council owned burial grounds. To task relevant officers with the review.</p> <p>November/December 2014 or earlier To consider the findings and make recommendations to Cabinet and/or Council.</p> <p>Exempt?</p>		Cabinet and relevant council officers. Others as determined by the review group.

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Corporate Services Contract	Scrutiny Committee 2 Dec 2014	Mr Steve Bishop Tel: 01491 823831 steve.bishop@south-oxfordshire.gov.uk	Mrs Anna Badcock, Cabinet member for health and housing	Exempt? Report explaining the market's appetite for this contract, which helps to shape the specific recommendations binding the council to the specific a procurement strategy, the partners involved in any joint procurement and the actual services which will be exposed to market testing (and therefore exposed to potential outsourcing)		

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<b>Elections</b>	Scrutiny Committee 2 Dec 2014			To receive an update on the planning for the 2015 elections and an update on the implementation of the scrutiny committee's recommendations on the review of the 2011 local elections		
<b>Local Plan progress report: issues and options</b>	Scrutiny Committee 2 Dec 2014		Rev Angie Paterson, Cabinet member for planning			
<b>Review of the leisure strategy</b>	Scrutiny Committee 11 Feb 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants	To review the leisure strategy to include participation and involvement		

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Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invites
<b>Community Safety Partnership annual report</b>	Scrutiny Committee 17 Feb 2015	Mrs Liz Hayden Tel: 01491 823705 liz.hayden@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants			
<b>Performance review of Biffa to 31 December 2014</b>	Scrutiny Committee 17 Feb 2015	Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Performance review of the council's contractor in delivering the waste services contract.	Officer's report to committee.	Representatives of Biffa will be invited to attend.
<b>Performance review of Sodexo to 31 December 2014</b>	Scrutiny Committee 17 Feb 2015	Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Performance review of council's grounds maintenance contractor.	Officer's report to meeting.	The contractor's representative will attend.

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<b>Financial outturn to March 2014</b>	Scrutiny Committee 1 Jul 2015	Mr Simon Hewings Tel: 01491 823583 simon.hewings@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	<b>Purpose:</b> to report the final year end position for revenue and capital expenditure against budget for the financial year 2013/14.		
<b>Performance review of Capita 2014/15</b>	Scrutiny Committee 1 Sep 2015	Mr Paul Howden Tel: 01491 823830 paul.howden@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Review of the performance of the council's provider of financial and customer services.	Officer's report to the meeting.	Representatives of Capita will attend.
<b>Performance Review of GLL (leisure contract) 2013/14</b>	Scrutiny Committee 1 Sep 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants	Annual performance review of the GLL leisure contract	To recommend a final assessment of performance to the Cabinet member	Invitees: GLL Leisure

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